

Alaska Fire Standards Council

Last Updated Fall 2013

**Strategic Goal 1**– Certify fire service personnel in the state of Alaska

**Objective 1:** Maintain turnaround time on certification

**Target 1:** Meet 100% of completed certification application requests are processed within thirty (30) days

*Priority-* High

*Responsibility-* Council administration

*Completion Date-* Ongoing

*Performance Measure-* Percent of applications processed within thirty (30) days.

**Target 2:** Maintain adequate staffing levels to meet certification timelines

*Priority-* High

*Responsibility-* Director

*Completion Date-* Ongoing

*Performance Measure-* Positions filled

**Target 3:** Utilize technology to meet certification timelines

*Priority-* High

*Responsibility-* Director

*Completion Date-* Ongoing

*Performance Measure-* Software automation of certification services

**Objective 2:** Improve certification testing process

**Target 1:** Validate test bank questions

*Priority-* High

*Responsibility-* Director

*Completion Date-* Ongoing

*Performance Measure-* Review by technical committee

**Target 2:** Establish consistency in certifying officer process

*Priority-* High

*Responsibility-* Director

*Completion Date-* Ongoing

*Performance Measure-* Recurring Certifying Officer Training/Notification

**Target 3:** Ensure all requests for certification examinations have an assigned Certifying Officer

*Priority-* High

*Responsibility-* Director

*Completion Date-* Ongoing

*Performance Measure-* Certifying Officer assigned to all requests

**Target 4:** Develop Electronic Database for Multilevel User Access

*Priority-* High

*Responsibility-* Director

*Completion Date-* July 1, 2014

*Performance Measure-* Certification Database with Multilevel Access

**Objective 3:** Support the accreditation of local fire service organizations

**Target 1:** Ensure the local accreditation process is defined

*Priority-* High

*Responsibility-* Joint: AFSC Director/TEB

*Completion Date-* Initial 12/31/2013: update as required

*Performance Measure-* AFSC defined policy and procedure

**Target 2:** Develop/Maintain Independent AFSC Accreditation Policy and Procedure

*Priority-* High

*Responsibility-* AFSC Director

*Completion Date-* Initial 12/31/2013: update as required

*Performance Measure-* AFSC defined policy and procedure

**Target 3:** Assist with initial accreditation audits

*Priority-* High

*Responsibility-* Joint: AFSC Director/TEB

*Completion Date-* Ongoing

*Performance Measure-* Number of total accredited entities

**Target 4:** Support reaccreditation audits

*Priority-* High

*Responsibility-* Director

*Completion Date-* Ongoing: Every 5 years per entity

*Performance Measure-* Ongoing: Twenty percent of total accredited entity audits annually (Total Entities / 5)

**Objective 4:** Develop Course Approval Procedure for In-State delivery of Courses Conducted by Out-of-State Accredited Training Entities

**Target 1:** Ensure the AFSC certification directives are met

*Priority-* High

*Responsibility-* AFSC Director

*Completion Date-* Initial draft of AFSC policy for review by Fall of 2014

*Performance Measure-* AFSC defined policy and procedure

**Target 2:** Develop Procedure to Manage Out-of-State Entity Course Approvals

*Priority-* High

*Responsibility-* AFSC Director

*Completion Date-* Initial draft of AFSC policy for review by Fall of 2014

*Performance Measure-* AFSC defined policy and procedure

**Target 3:** Ensure AFSC Certification Options for Out-of-State Entity Course Approvals

*Priority-* High

*Responsibility-* AFSC Director

*Completion Date-* Initial draft of AFSC policy for review by February 10, 2014

*Performance Measure-* AFSC defined policy and procedure

**Objective 5:** Develop Course Approval Procedure for Alternative/Distance Delivery Course Approvals (online training)

**Target 1:** Ensure the AFSC certification directives are met

*Priority-* High

*Responsibility-* AFSC Director

*Completion Date-* Initial draft of AFSC policy for review by Fall of 2014

*Performance Measure-* AFSC defined policy and procedure

## AFSC STRATEGIC PLAN FALL 2013

**Target 2:** Develop Procedure to Manage Distance Delivery Course/Curriculum Approvals

*Priority-* High

*Responsibility-* AFSC Director

*Completion Date-* Initial draft of AFSC policy for review by February 10, 2014

*Performance Measure-* AFSC defined policy and procedure

**Target 3:** Develop AFSC Certification Examinations for Alternative/Distance Delivery Courses

*Priority-* High

*Responsibility-* AFSC Director

*Completion Date-* Initial draft of AFSC policy for review by February 10, 2014

*Performance Measure-* AFSC defined policy and procedure

**Strategic Goal 2**– Adopt certification standards for fire service personnel

**Objective 1:** Ensure that adopted standards are current

**Target 1:** Review/Update NFPA 1021: Professional Qualifications for Fire Officer

*Priority-* High

*Responsibility-* AFSC Board/ Committee Task Force/ Director

*Completion Date-* Report for adoption Fall 2014

*Performance Measure-* Revise FO directive and related test items by July 1, 2015.

**Target 2:** Review/Update NFPA 1033: Professional Qualifications for Fire Investigator

*Priority-* High

*Responsibility-* AFSC Board/ Committee Task Force/ Director

*Completion Date-* Report for adoption Fall 2014

*Performance Measure-* Revise CFI directive and related test items by July 1, 2015.

**Target 3:** Review/Update NFPA 1005: Marine Firefighting for Land-Based Fire Fighters

*Priority-* Medium

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*Responsibility-* AFSC Board/ Committee Task Force/  
Director

*Completion Date-* Report for adoption Fall 2014

*Performance Measure-* Revise LBMFF directive and  
related test items by July 1, 2015.

**Target 4:** Review/Update options for Basic Firefighter level

*Priority-* Medium

*Responsibility-* AFSC Board/ Committee Task Force/  
Director

*Completion Date-* Report for Fall 2014

*Performance Measure-* Determine if standard/criterion is  
meeting the needs of fire  
departments in Alaska.

**Target 5:** Review/Update 1035 Public Fire and Life Safety  
Educator

*Priority-* Medium

*Responsibility-* AFSC Board/ Committee Task Force/  
Director

*Completion Date-* Report for fall of 2014

*Performance Measure-* Committee report and  
recommendation by fall 2014

**Objective 3:** Update/prioritize list of future certification standards

**Target 1:** Review certification standards for future  
considerations by the council and prioritize

*Priority-* High

*Responsibility-* AFSC

*Completion Date-* Ongoing

*Performance Measure-* Update prioritized list in fall  
meetings.

**Objective 4:** Ensure council adequately and promptly communicates  
adopted and proposed standards to constituency

**Target 1:** Maintain web based information

*Priority-* High

*Responsibility-* AFSC Staff

*Completion Date-* Ongoing

*Performance Measure-* posted within 30 days of action  
taken

**Target 2:** Electronic notification to constituency

*Priority- High*

*Responsibility- AFSC Staff*

*Completion Date- Ongoing*

*Performance Measure- posted within 30 days of action taken*

**Objective 5:** Adopt certification levels for rural Alaska communities.

**Target 1:** Rural Fire Officer

*Priority- Medium*

*Responsibility- AFSC Board/ Committee Task Force/  
Director*

*Completion Date- September 2014*

*Performance Measure- Complete program development.*

**Target 2:** Review/Update options for Rural Basic Firefighter level

*Priority- Medium*

*Responsibility- AFSC Board/ Committee Task Force/  
Director*

*Completion Date- Report for Fall 2014*

*Performance Measure- Determine standard/criterion to meet the needs of rural fire departments in Alaska.*

**Strategic Goal 3-** Develop and maintain a long term strategy for the continuation of funding.

**Objective 1:** Maintain partnerships with lobbying organizations

**Target 1:** Alaska Fire Chiefs Association

*Priority- High*

*Responsibility- AFSC*

*Completion Date- Ongoing*

*Performance Measure- AFCA Seat Representation with AFSC*

**Target 2:** Alaska State Firefighters Association

*Priority- High*

*Responsibility- AFSC*

*Completion Date- Ongoing*

*Performance Measure- ASFA Seat Representation with AFSC*

**Target 3:** Alaska Professional Firefighters Association

*Priority- High*

**AFSC STRATEGIC PLAN FALL 2013**

*Responsibility- AFSC*

*Completion Date- Ongoing*

*Performance Measure- AKPFFA Seat Representation  
with AFSC*

**Objective 2:** Identify Methods to Use Additional Funds

**Target 1:** Design-build electronic database portal

*Priority- High*

*Responsibility- AFSC Staff*

*Completion Date- July 2014*

*Performance Measure- Developed electronic database*

**Target 2:** Expand existing certification levels

*Priority- Moderate*

*Responsibility- AFSC Staff*

*Completion Date- Ongoing*

*Performance Measure- Increase in number of certification  
levels*

**Target 3:** Target Rural Alaska Fire Service Needs

*Priority- Moderate*

*Responsibility- AFSC*

*Completion Date- Ongoing*

*Performance Measure- Rural Outreach/Certifications*